

AGENDA

TOURISM EXPENDITURE REVIEW COMMITTEE MEETING

Monday,

June 18, 2018. Market Pointe Extension (300A Outlet Pointe Boulevard, Columbia, SC)

10 a.m. SC Department of Revenue

Osprey Conference Room and Via Conference Call

1. **Review/Approve Minutes from March 26, 2018 meeting**
2. **Administrative Tasks:**
 - **Completion of Travel Vouchers and check reimbursements-** SEE EXAMPLE (Please remember that meal reimbursements taken for a trip where no overnight stay is required are reported to the State as taxable income. **New mileage reimbursement rate is 54.5 cents a mile as of January 2018.**
3. **Updates/Review/Discussion**
 - **Legislative updates/concern**
 - **Discussion of Proposed Communication Policy**
4. **Reporting forms to be reviewed and outstanding issues:**

Reporting Form:
Camden (reviewed by Mark Nix and Joy Young)

Outstanding Issues with Reporting Forms Already Reviewed:
Traveler's Rest has been going through a changeover in staff. They filed a reporting form, but did not expend the total amount of funds possible and have a large carry over amount. What they did spend funds on was appropriate (advertising). They asked for a grace period in order to correct this and will spend and report the appropriate amount in October. The team reviewing their forms approved of this.
Lancaster County needs to remit its committee list. Staff is working with the County to get this.
Easley needs to remit its committee list. Staff is working with City to get this.
Springdale needs to clarify 30 percent recipient.
5. **Other Business**
6. **Motion to Adjourn**